

Vacancy

CLP Power Hong Kong Limited

COO-Management Office /

Contracts & Procurement /

Customer & Corporate

Assistant Manager / Category Lead - Contracts & Procurement (Permanent / 2-Year Contract)

[Ref. CLPP- COOMO-C&P-C&C-AM/CL-C&P]

CLP was founded in Hong Kong in 1901, at a time when electricity was still a novelty worldwide. Today we power millions of homes and businesses across the Asia Pacific regions. In Hong Kong, we operate a vertically-integrated electricity supply business providing a highly-reliable supply of electricity to 80% of the city's population. Outside Hong Kong, we invest in the energy sector in Mainland China, India, Southeast Asia, Taiwan and Australia. Our business includes power generation, transmission and distribution, and electricity and gas retail activities. Our goal is to meet Asia-Pacific's energy challenge in a sustainable manner from one generation to the next.

CLP is an Equal Opportunity Employer and is committed to providing a working environment free from discrimination or harassment. All applicants will be considered for employment on an equal basis regardless of gender, physical or mental state, race, nationality, religion, age, family status or sexual orientation.

CLP is also a certified Fair Wage Employer in recognition of the Company's exemplary wage policies and practices.

The Contracts & Procurement (C&P) function under CLP Power Hong Kong Limited oversees the operating company's circa HKD 20 billion annual expenditure with 1,200 suppliers across 50 categories of spend. The vision of C&P is "to be an agile and responsible business partner, delivering customer value through supply chain expertise, collaboration, innovation and excellence".

The C&P organisation is structured by Category Groups, which are combinations of categories and sub-categories of spend in key supply markets. Existing Category Groups include: Assets & Equipment (Generation and Transmission & Distribution), Construction & Operations, Customer & Corporate, Fuels, IT & Telecom.

The Customer & Corporate team covers a range of critical services categories, including: financial, legal, insurance, tax & accounting, management consulting, human resources (recruitment, training, temporary manpower), travel & catering and marketing/brand/communications agencies.

We are looking for a high caliber and experienced procurement professional to join the Customer & Corporate team.

Key Responsibilities:

The position will be responsible for:

- **Procurement Leadership.** Plan, design and implement procurement engagements with internal Business stakeholders and external suppliers across each stage of the end-to-end procurement lifecycle (Source-to-Pay).
- **Category Expertise.** Provide domain knowledge and practice expertise in the following categories of spend: Professional Services (Finance, Legal, Insurance, Tax and Accounting), Management Consulting, Human Resources services, Temporary Manpower Supply, Travel & Catering, General Training, etc.
- **Demand Management.** Lead the C&P team's upstream engagement with various business teams in Corporate Units and Business Groups to identify, evaluate and plan demand forecast.
- **Category Management.** Develop and implement long-term Category Business Plans and project-specific procurement strategies to maximize value and benefits delivered to the business.
- **Sourcing & Contract Management.** Plan, develop and implement supply market engagement strategies, including bid management, supplier proposal evaluations, commercial & contract negotiations and post-award commercial/contract management.
- **Supplier Management.** Lead and coordinate Supplier Relationship Management (SRM) with key strategic partners to drive delivery performance, ensure strategic alignment and explore new business development opportunities.
- **Risk Management.** Develop and implement effective supply chain strategies to manage business and operational risk exposure with key suppliers (including supply availability, reliability, cost and sustainability).
- **Innovation and Partnership.** Develop senior-level relationships with key influencers and/or decision-makers, develop long-term partnerships and drive innovation to realize continuous improvements opportunities.
- **Governance.** Ensure compliance with contracts, procurement policies, processes and procedures whilst driving commercial effectiveness and strong business ethics.
- **Procurement Transformation.** Support C&P's transformation program, drive the adoption of new ways of working and actively mentor team members through change.

Requirements:

- University degree in Business, Procurement and Supply Chain, or other relevant discipline with Post-Graduate degree preferred.
- Minimum 8 years' experience in relevant procurement and category roles, with increasing level of team management responsibility.
- Membership and/or qualification from a procurement professional body (e.g. CIPS, ISM or equivalent) preferred.

- Agile, customer-centric and innovative in determining fit-for-purpose procurement strategies to maximize value delivered and ensure robustness of governance and decision-making process
- Change advocate with strong interpersonal, communication and stakeholder management skills.
- Strong cross-cultural awareness, adaptability and agility.
- Fluency required in English, strongly preferred in Cantonese and Mandarin.

Please apply by sending email to chr@clp.com.hk giving a detailed C.V. including current and expected salary, career history, major achievements and personal attributes on or before **29 October 2021**.

Applicants not invited for interview within 6 weeks from the closing date may assume their applications unsuccessful.

Information provided will be for recruitment purpose within the CLP Group and only short-listed candidates will be contacted. We comply with all applicable laws and regulations of HKSAR in handling applications. For details of the Personal Information Collection Statement, please visit our website: <https://clp.to/engPICS>

For further information on our company, please visit our website: <https://www.clpgroup.com/>



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