

Vacancy

CLP Power Hong Kong Limited

Head Office Centre Administration

Engineer II - Facilities (2-Year Contract) [Ref. CLPP-HOCA-EIIF]

CLP was founded in Hong Kong in 1901, at a time when electricity was still a novelty worldwide. Today we power millions of homes and businesses across the Asia Pacific regions. In Hong Kong, we operate a vertically-integrated electricity supply business providing a highly-reliable supply of electricity to 80% of the city's population. Outside Hong Kong, we invest in the energy sector in Mainland China, India, Southeast Asia, Taiwan and Australia. Our business includes power generation, transmission and distribution, and electricity and gas retail activities. Our goal is to meet Asia-Pacific's energy challenge in a sustainable manner from one generation to the next.

We are looking for a high calibre professional to join the Head Office Centre Administration Team. The major responsibilities are as follows.

Key Responsibilities:

- Lead an in-house team and contractors to perform building renovation activities including subcontractor's supervision, safety, material and resources planning and utilization
- Responsible for renovation project contract including tender preparation, evaluation, cost estimation & control, contract and project management
- Keep abreast of technology and regulations for digital office
- Develop and formulate procedures and practices for building services, renovation project management
- Monitor and review the contractors' performance and quality
- Liaise and co-ordinate with internal departments / external consultants / suppliers / contractors, etc. for effective project and space management

Requirements:

- A recognized University degree in Building Services / Facilities Management / Mechanical / Electrical Engineering or related disciplines
- At least 5 years' working experience in facilities management
- Sound knowledge on facilities management, interior design and office renovation projects and E&M systems design
- Sound experience of Building Information Modelling and Internet of Things in building automation is preferred
- Familiar with Building Management Ordinance and related government rules and regulations
- Strong PC Skills, especially in AutoCad
- Excellent Project Planning and Management Skills
- Customer-oriented, self-motivated, a good team player, able to work independently and under pressure
- Good communication, supervisory and leadership skills are essential
- Proficient in both written and spoken English and Chinese
- Valid driving license and construction safety card

Please apply by sending email to chr@clp.com.hk giving a detailed C.V., including academic qualifications, career history, major achievements and personal attributes on or before 27 July 2021.

Applicants not invited for interview within 6 weeks from the closing date may assume their applications unsuccessful.

Information provided will be for recruitment purpose within the CLP Group and only short-listed candidates will be contacted. We comply with all applicable laws and regulations of HKSAR in handling applications.

For details of the Personal Information Collection Statement, please visit our website:

<https://clp.to/engPICS>

For further information on our company, please visit our website:

<https://www.clpgroup.com/>

Date Exhibited: 20 JUL 2021

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