

Vacancy

CLP Power Hong Kong Limited

Human Resources Department – CLP Power

Human Resources - Corporate Development

Senior Human Resource Specialist (Permanent / 2-Year Contract)

[Ref: CLPP-CD-HR-SHRS]

CLP was founded in Hong Kong in 1901, at a time when electricity was still a novelty worldwide. Today we power millions of homes and businesses across the Asia Pacific regions. In Hong Kong, we operate a vertically-integrated electricity supply business providing a highly-reliable supply of electricity to 80% of the city's population. Outside Hong Kong, we invest in the energy sector in Mainland China, India, Southeast Asia, Taiwan and Australia. Our business includes power generation, transmission and distribution, and electricity and gas retail activities. Our goal is to meet Asia-Pacific's energy challenge in a sustainable manner from one generation to the next.

CLP is an Equal Opportunity Employer and is committed to providing a working environment free from discrimination or harassment. All applicants will be considered for employment on an equal basis regardless of gender, physical or mental state, race, nationality, religion, age, family status or sexual orientation.

CLP is also a certified Fair Wage Employer in recognition of the Company's exemplary wage policies and practices.

Applications are invited for the post of Senior Human Resources Specialist in Human Resources Department of Corporate Development. Reporting to the Senior Human Resources Manager – Corporate Development, the appointee is responsible for providing full spectrum of HR services and assisting in planning & implementing human resources strategies and initiatives to achieve business objectives of the Business Group. Key responsibilities include:

- Act as Business Partner to provide one-stop-shop HR advices and solutions to the client departments in areas such as organization development, manpower & succession planning, talent identification & development and change management journey.
- Lead, plan and implement various HR projects and programs e.g. change / culture programs, manpower planning and studies, performance management, learning & development initiatives, HR policies / guidelines review, HR compliance and audits, etc.
- Identify and participate in the continuous improvement of employee life cycle to enhance operational efficiency and participate in ad hoc assignments to cope with evolving business needs.
- Support HR digital transformation through data analysis, design and implementation of process enhancement / automation and strategic initiatives.
- Handle other duties as assigned by supervisors.

Requirement

- A Degree or equivalent qualification in Human Resources Management or related disciplines;
- A seasoned HR professional with minimum of 6 years' relevant experience, preferably with exposure in sizable organizations / MNCs. Lesser year of experience will also be considered with the candidate of an exceptional strong project management skills and work independently;
- Organization and execution skills to work various initiatives and projects under a tight schedule;
- Excellent analytical, problem solving and a growth mindset;

- Strong interpersonal skills to work with a wide range of stakeholders across the company;
- Good command of spoken and written English and Chinese;
- Digital savvy and proficiency in MS Office applications including Word, Excel and PowerPoint.

Please apply by sending email to chr@clp.com.hk giving a detailed C.V., including academic qualifications, career history, major achievements and personal attributes on or before **15 October 2021**.

Important: *To facilitate our easy tracking please use a unique file name for all attachments and your email subject box in this format: HR-CD-SHRS_Last Name_First Name_Other Names*

Applicants not invited for interview within 6 weeks from the closing date may assume their applications unsuccessful.

Information provided will be for recruitment purpose within the CLP Group and only short-listed candidates will be contacted. We comply with all applicable laws and regulations of HKSAR in handling applications.

For details of the Personal Information Collection Statement, please visit our website:

<https://clp.to/engPICS>

For further information on our company, please visit our website:

<https://www.clpgroup.com/>



Date Exhibited: 8 October 2021
Date Withdrawn: 15 October 2021

Information Classification: PROPRIETARY

(本項職位空缺只備英文版本)