

Vacancy

CLP Power Hong Kong Limited
COO Management Office
Contracts & Procurement
Construction & Operations
Procurement Officer (Permanent / 2-Year Contract)
[Ref.: CLPP-COOMO-C&P-C&O-PO]

CLP was founded in Hong Kong in 1901, at a time when electricity was still a novelty worldwide. Today we power millions of homes and businesses across the Asia Pacific regions. In Hong Kong, we operate a vertically-integrated electricity supply business providing a highly-reliable supply of electricity to 80% of the city's population. Outside Hong Kong, we invest in the energy sector in Mainland China, India, Southeast Asia, Taiwan and Australia. Our business includes power generation, transmission and distribution, and electricity and gas retail activities. Our goal is to meet Asia-Pacific's energy challenge in a sustainable manner from one generation to the next.

The Contracts & Procurement (C&P) function under CLP Power Hong Kong Limited oversees the operating company's circa HKD 20 billion annual expenditure with 1,200 suppliers across 50 categories of spend.

C&P's vision is "to be an agile and responsible business partner, delivering customer value through supply chain expertise, collaboration, innovation and excellence".

The C&P organisation is structured by Category Groups (CG), which are combinations of categories and sub-categories of spend in key supply markets. Key C&P teams include : Assets & Equipment (Generation and Transmission & Distribution), Construction & Operations, Fuels, IT & Telecom, Customer & Corporate Services, and Performance & Excellence (COE).

Construction & Operations is a newly established category group which covers a range of critical categories, including: civils, construction, cable trench works, logistics & warehousing, building & facilities management, PPE (personal protection equipment), hardware, recycling & disposal services, etc.

We are looking for a high caliber procurement professional to join the Construction & Operations team and support the procurement of logistics & warehousing and building & facilities management

Key Responsibilities:

The position will support key activities across the procurement and supply chain management end-to-end lifecycle :

- **Category expertise.** Develop category domain and leading practice expertise in the areas of logistics & warehousing and building & facilities management
- **Demand Management.** Proactively engage business stakeholders to identify and manage demand pipeline.

- **Category Management.** Support the development and implementation of long-term Category Business Plans and project-specific procurement contracting strategies which maximize value and benefits delivered to the company.
- **Sourcing & Contracting.** Execute market engagements including supplier proposal evaluations, commercial & contract negotiations, award recommendations and post-award commercial/claims & contract management.
- **Supply Execution.** Plan and support transaction execution under awarded contracts, including supply/demand planning, volume allocation across suppliers, order and delivery management.
- **Supplier Management.** Support implementation of Supplier Relationship & Management (SRM) framework, performance management and new supplier development.
- **Risk Management.** Support the development and implementation of effective supply chain strategies to manage CLPP's business and operations risk exposure with key suppliers (including supply availability, reliability, cost and sustainability).
- **Innovation and Partnership.** Support the development of long-term partnerships with strategic contractors and drive innovation to realize continuous improvement opportunities.
- **Governance.** Ensure user compliance with end-to-end procurement policies, processes and procedures whilst driving commercial effectiveness and strong business ethics.

Requirements:

- University degree in Business, Procurement and Supply Chain, Engineering or other relevant discipline.
- Minimum 3 years' relevant work experience.
- Membership and/or qualification from a procurement professional body (e.g. CIPS, ISM, etc.) an advantage.
- Change advocate with strong interpersonal, communication and stakeholder management skills.
- Strong cross-cultural awareness, dynamism, adaptability and agility.
- Fluency in English and Cantonese, Mandarin is a distinct advantage.

Please apply by sending email to chr@clp.com.hk giving a detailed C.V. including current and expected salary, career history, major achievements and personal attributes on or before **19 June 2021**.

Applicants not invited for interview within 6 weeks from the closing date may assume their applications unsuccessful.

Information provided will be for recruitment purpose within the CLP Group and only short-listed candidates will be contacted. We comply with all applicable laws and regulations of HKSAR in handling applications. For details of the Personal Information Collection Statement, please visit our website: <https://clp.to/engPICS>

For further information on our company, please visit our website: <https://www.clpgroup.com/>

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