

Vacancy

CLP Holdings Limited

Group Financial Planning & Control / Group Internal Control

Associate Financial Manager (9-month contract)

[Ref. CLPH-GFPC-GIC-A]

We are looking for a high caliber individual who is dynamic, analytical and innovative to join Business Development & Asset Management Oversight team in our Group Finance department. Reporting to the Associate Director, the appointee will be responsible for supporting business and project development activities through investment and financial analysis, as well as providing support on commercial oversight of projects with details below:

Responsibilities

- Communicate and coordinate with regional Internal Control teams, General Representation Letter (GRL) filers and respective Assistants on internal GRL process to support CEO & CFO's personal attestations to the external auditors & Board of Directors. Monitor GRL submission status and follow up on outstanding submissions.
- Work with system vendor to handle issues encountered from GRL Filers during the GRL submission process.
- Review and evaluate appropriateness and effectiveness of internal control review / testing performed by Business Units. Conduct walkthrough and key control testing to ensure controls are operating as designed. Update system with testing results.
- Work closely with regional Internal Control teams and auditees (business process owners) on audit issues in terms of reasonableness of the remedial actions and timeliness of their implementation progress.
- Prepare regular management reporting and presentation materials.
- Carry out ad hoc assignments as and when required.

Requirements

- A recognised university degree or professional qualification in finance, accounting or relevant disciplines.
- Minimum 7 years' relevant working experience in sizeable organization, with exposure in internal controls and internal / external audit. Candidates with less experience will be considered as Associate.
- Strong personal integrity standards; committed to building respect of the person as well as the function.
- Fast learner, a good team player with strong analytical and good interpersonal skills
- Flexible and work well in a dynamic and multi-cultural environment.
- Good command in English writing and excellent communication skills to liaise with different internal and external stakeholders

- Proficient in Microsoft Excel, Word and PowerPoint.

Please apply by sending email to ghr@clp.com.hk giving a detailed C.V., including academic qualifications, career history, major achievements and personal attributes on or before **27 June 2022**.

Important: To facilitate our easy tracking please use a unique file name for all attachments and your email subject box in this format: CLPH-GFPC-GIC-A_Last Name_First Name_Other Names (if applicable)

Applicants not invited for interview within 6 weeks from the closing date may assume their applications unsuccessful.

Information provided will be for recruitment purpose within the CLP Group and only short-listed candidates will be contacted. We comply with all applicable laws and regulations of HKSAR in handling applications. For details of the Personal Information Collection Statement, please visit our website: <https://clp.to/engPICS>

For further information on our company, please visit our website:

<https://www.clpgroup.com/>



Date Exhibited: 20 June 2022

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