

Vacancy

CLP Power Hong Kong Limited
CLP Power Learning Institute
Centre of Learning Excellence
Senior Training Specialist (2-Year Contract)
[Ref: CLPP-CLPPLI-CLE-STS]

Founded in 1901 as China Light and Power Company Limited in Hong Kong, CLP Group has grown from a Hong Kong-based power utility into a leading investor and operator in the Asia Pacific Region's electricity market. Its portfolio comprises over 60 generation assets of gas, coal, nuclear and renewable energy, distribution and transmission assets and retail operations. The CLP Group is owned by CLP Holdings, a company listed on the Stock Exchange of Hong Kong.

We are looking for a high calibre training professional to join the Centre of Learning Excellence Branch of CLP Power Learning Institute (CLPPLI).

Reporting to the Manager - Learning Excellence, the appointee will be responsible for the following duties:

- Collect and analyse learning needs from stakeholders in a timely, efficient and effective manner
- Partner with trainers on the training programme design to ensure quality meets stakeholders' training needs resulting from changing business environment
- Supervise multimedia designers to develop digital learning contents to meeting quality requirements of training programme, improve learning experience and effectiveness
- Work closely with Training Advisory Team (TAT) to understand training issues from stakeholders
- Liaise with CLPPLI branches to plan, organize and execute promotional campaigns
- Publish journals and newsletters regularly to nurture company - wide self-learning culture
- Maintain and develop training staff's relevant job skills and knowledge to ensure areas of specialization are continuously improved, such as learning science and instructional design
- Ensure training on using digital learning tools and eLearning content development software is provided to internal trainers/users
- Coordinate training staff to attend relevant development activities e.g. Staff Development Day, international conferences and online seminars
- Maintain procedures and mechanisms of regular self-check, measurement and verification to ensure all learning and development program & activities, competency & skills assessments, authorization process are governed and complied according to training governance, statutory requirements and company policies and standards
- Adopt quality assurance principles, company quality processes, best practices and technologies to support learning, training and administrative services

Requirements:

- A recognized Degree in Human Resources Management / Training / Psychology / IT / Engineering or related disciplines
- Minimum 5 years' relevant work experience
- Relevant professional membership is preferable
- Knowledge in digital-learning project implementation and Certificate in Train the Trainer would be an advantage

Please apply by sending email to hyps@clp.com.hk giving a detailed C.V., including academic qualification, career history, major achievements (including safety contributions & achievements), and personal attributes on or before **16 April 2021**.

To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: **CLPPLI_CLE_STS_Last Name_First Name_Other Names**.

Applicants not invited for interview within 6 weeks from the closing date may assume their applications unsuccessful.

Information provided will be for recruitment purpose within the CLP Group and only short-listed candidates will be contacted. We comply with all applicable laws and regulations of HKSAR in handling applications. For details of the Personal Information Collection Statement, please visit our website: <http://clp.to/engPICS>.

For further information on our company, please visit our website: <https://www.clpgroup.com/>

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