

Vacancy

CLP Power Hong Kong Limited
Power Systems Business Group
Technical Services Department / Metering Branch
System Administrator (2-Year Contract)
[Ref: CLPP-PSBG-TSD-MB-SA]

CLP was founded in Hong Kong in 1901, at a time when electricity was still a novelty worldwide. Today we power millions of homes and businesses across the Asia Pacific regions. In Hong Kong, we operate a vertically-integrated electricity supply business providing a highly-reliable supply of electricity to 80% of the city's population. Outside Hong Kong, we invest in the energy sector in Mainland China, India, Southeast Asia, Taiwan and Australia. Our business includes power generation, transmission and distribution, and electricity and gas retail activities. Our goal is to meet Asia-Pacific's energy challenge in a sustainable manner from one generation to the next.

CLP is an Equal Opportunity Employer and is committed to providing a working environment free from discrimination or harassment. All applicants will be considered for employment on an equal basis regardless of gender, physical or mental state, race, nationality, religion, age, family status or sexual orientation.

CLP is also a certified Fair Wage Employer in recognition of the Company's exemplary wage policies and practices.

Applications are invited for the above vacancy in Metering Branch of Technical Services Department. Reporting to the engineer, the appointee will be required to:

- Manage work schedules to ensure timeliness of meter data collection for all CLP customers
- Perform daily operations on various meter reading management systems, e.g., Customer Care & Marketing System (CCMS), Meter Data Management System (MDMS), Strategic Metering Platform (SMP), Meter Reading Handheld System (MRHS), etc.
- Handle and resolve exceptions triggered from metering systems
- Maintain metering operation performance to ensure compliance with established service standards
- Analyze data and initiate projects to improve operation efficiency
- Design and conduct user acceptance tests for system upgrade
- Develop and produce procedures, guidelines and training materials to support operations
- Perform any other duties assigned by supervisor as and when required.

Requirements:

- Higher Certificate / Higher Diploma in Electronic / Electrical Engineering / Computer Science or Professional Diploma in Power Engineering or equivalent plus minimum 2 years' relevant experience
- Knowledge in data analytic and cyber security management is preferable
- Knowledge and experience in metering operations and SAP is an advantage
- Knowledge in Power BI / Power Automate / R / Python is an advantage
- Good verbal and written communication skills
- Be mindful and has good safety awareness
- Good team player and be flexible to work on ad-hoc tasks

Candidates who do not fully meet the requirements but have demonstrated positive attitude and good potential for further development will be considered for junior position.

Please apply by sending email to hrps@clp.com.hk giving a detailed C.V., including academic qualification, career history, major achievements (including safety contributions & achievements), and personal attributes on or before **29 September 2021**. To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: **TSD_MB_SA_Last Name_First Name_Other Names**.

Applicants not invited for interview within 6 weeks from the closing date may assume their applications unsuccessful.

Information provided will be for recruitment purpose within the CLP Group and only short-listed candidates will be contacted. We comply with all applicable laws and regulations of HKSAR in handling applications. For details of the Personal Information Collection Statement, please visit our website: <http://clp.to/engPICS>.

For further information on our company, please visit our website: <https://www.clpgroup.com/>



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