

Vacancy

CLP Power Hong Kong Limited
Power Systems Business Group
Finance & Business Support / Logistics & Transport Branch
SHEQ Supervisor (2-Year Contract)
[Ref. CLPP-PSBG-FBS-L&T-SS]

CLP was founded in Hong Kong in 1901, at a time when electricity was still a novelty worldwide. Today we power millions of homes and businesses across the Asia Pacific regions. In Hong Kong, we operate a vertically-integrated electricity supply business providing a highly-reliable supply of electricity to 80% of the city's population. Outside Hong Kong, we invest in the energy sector in Mainland China, India, Southeast Asia, Taiwan and Australia. Our business includes power generation, transmission and distribution, and electricity and gas retail activities. Our goal is to meet Asia-Pacific's energy challenge in a sustainable manner from one generation to the next.

Applications are invited for the above vacancy in Logistics & Transport Branch of Finance & Business Support Department. Reporting to the Safety and Administrative Officer, the appointee is required to:

Major Duties:

- Assist to implement Company HSSEQ plan and monitor necessary processes, systems, procedures, codes of practice, guidelines, standards, and rules, under the framework of Safety Management System
- Assist to develop and maintain necessary HSSEQ systems, rules, standards, procedures, and guidelines in full compliance with the Company management framework
- Support Centre of Excellence (CoE) of Traffic Safety to handle traffic-related issues including traffic offences, complaints, incidents, enquiries etc.
- Conduct investigation on HSSEQ incidents (e.g. traffic incidents) to identify the root causes, and provide improvement recommendations to prevent recurrence
- Organize HSSEQ and wellbeing related promotion and communication campaigns to enhance staff awareness and competency
- Conduct worksite hazard assessment and ergonomics survey, and co-ordinate the implementation of corrective actions to prevent and control the identified hazards
- Coordinate, compile and maintain up-to-date data, documentation, records, including traffic safety-related statistics and reports
- Provide HSSEQ advice to line management on various operations / activities in the Department
- Carry out other duties as assigned by supervisors

Requirements:

- A minimum of 5 subjects passed in HKCEE/HKDSE, including English Language (Syllabus B) or equivalent
- A recognized Certificate / Diploma in Occupational Safety & Health, Management Studies or related discipline

- At least 5 years' relevant experience. Preference will be given to those with experience in logistics / vehicles maintenance industry
- Good knowledge in local safety and health regulations and ordinance
- Good understanding of road traffic ordinance would be an advantage
- Be mindful and has good safety awareness
- Strong sense of responsibility with good interpersonal and communication skills
- Proficiency in both spoken and written Chinese and English
- Possession of a valid driving license (class 1 and 2)

Please apply by sending email to hrps@clp.com.hk giving a detailed C.V., including academic qualifications, career history, safety contributions / achievements and personal attributes on or before **2 October 2021**. To facilitate our easy tracking please use a unique file name for all attachments and your email subject box in this format: **FBS_L&T_SS_LastName_First Name_Other Names**. If selected candidate is currently on fixed term contract, he/she will be offered appointment on 24-month contract.

Only shortlisted candidates will be contacted and applicants not invited for interview within 6 weeks from the closing date may assume their applications unsuccessful.

Information provided will be for recruitment purpose within the CLP Group and only short-listed candidates will be contacted. We comply with all applicable laws and regulations of HKSAR in handling applications. For details of the Personal Information Collection Statement, please visit our website: <https://clp.to/engPICS>

For further information on our company, please visit our website: <https://www.clpgroup.com/>



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