CLP Holdings Online 2019 Annual General Meeting (AGM) User Guide

Dear Shareholders,

Introduction

This year CLP will be conducting a hybrid AGM, offering Shareholders a choice of joining our AGM either in person at Kerry Hotel, Hong Kong or online from any location with access to the Internet by using their smartphone, tablet device or computer.

We are very excited about this additional and new channel to access and participate in our AGM and we hope our Shareholders will find this convenient especially for those outside Hong Kong. As this is all a little new to us, we have set out some tips and guides on joining our online AGM.

If Shareholders choose to participate online, they will be able to view a live webcast of the meeting and submit questions online in written form. As for voting, only registered Shareholders will be able to cast their votes, non-registered Shareholders (ie those Shareholders who hold their shares through intermediary accounts) will not be able to cast their votes.

Regarding the login details for the online AGM, Shareholders should refer to our letters to Shareholders dated 27 March 2019. For corporate holders who wish to attend the AGM online, please call the Computershare hotline on +852 2862 8555 for details.

Some tips to note...

- 1. You will need a reliable Internet connection fast enough to support video streaming (for example, as if you are watching a YouTube video).
- 2. However, unlike YouTube, if your Internet connection is not fast enough to keep pace with the proceedings, parts of the AGM online broadcast may be skipped. You will not receive the broadcast on a delayed basis.
- 3. If your Internet connection is inadequate or interrupted, your attendance at the AGM may terminate and you will be unable to vote or ask questions. This will not affect the physical AGM itself which will continue and will remain effective.
- 4. If your Internet connection is restored, you might be able to rejoin the AGM online but you will not be able to repeat any part of the AGM proceedings (such as voting) that you may have missed.

As the online AGM is technology dependent and the above are some of the possible risks with an online AGM, should you find these unacceptable, you are most welcome to join the physical AGM instead, either in person or by appointing a proxy.

Getting Started

Shareholders can login to the AGM online platform from 10:00 am (HKT) on Monday, 6 May 2019.

To Access

 Either visit <u>https://web.lumiagm.com</u> on your web browser if you want to use the web version OR download the "Lumi AGM" from your APP Store.

You will be asked to enter the Meeting ID, key in: "117-261-979".

Then press "Join".



2. Enter your

- "Username" refer to the number under the barcode on the Reply Form or Request Form attached to our letters dated 27 March 2019.
- "Password" For individual, input as instructed; For coporate holders, input the information provided by Computershare.

Then press "Submit".



3. Once logged in, you will see the home page which displays the welcome screen and meeting information.





To View the Webcast

 Click on "Broadcast" at the bottom of the page. The broadcast will start automatically when the meeting commences. Video and/or slides of the meeting will appear on a delayed basis (approximately 30 seconds, depending on the speed of your Internet).

Please select the language (English or Cantonese or Mandarin) for the video broadcast.



To Vote

5. When the poll is open, the meeting Resolutions will be displayed one by one.

Tap one of the voting options ("For" or "Against") to vote. Your vote will be highlighted and automatically submitted after you click on your choice.

To change your vote, simply press a different option to override. The final option you press before the voting closes shall be your final vote for the resolution.

Votes may be changed up to the time the poll is closed. If you do not press either "For" or "Against" when the poll is called, your vote will not be recorded and you will be regarded as having abstained from voting.

(Remark: Votes will only be recorded for registered Shareholders. Non-registered Shareholders will not be able to vote.)

Poll Open

Resolution 1 決議案 1

To receive 2018 audited Financial Statements and Reports 接納2018年度的已審計財務報表 及報告

(Vote will only be recorded for registered shareholders 只記錄登記股東的投票)

Select a choice to send.

For 贊成

Against 反對

To Ask Questions

 Click on the "message" button and the right hand bottom of the page. You could submit your question in the text box. Please note that your question will only be read by our representatives but not other attendees in this meeting.



For Assistance

If you experience technical difficulties or require assistance prior to or during the AGM, please call our Registrar's hotline on +852 3757 3024 from 9:00 am to 1:00 pm on 6 May 2019. Kindly note that the hotline cannot verify your identity or record your vote(s) over the telephone.



CLP Holdings Group Corporate Secretarial May 2019