

16 August 2016

Stock Code: 00002



Dear Shareholder,

### 1. 2016 Interim Report

The English and Chinese versions of CLP Holdings (the Company) 2016 Interim Report have been made available on the "Investors Information" section on the Company's website at [www.clpgroup.com](http://www.clpgroup.com) and on the website of Hong Kong Exchanges and Clearing Limited (HKEx) at [www.hkex.com.hk](http://www.hkex.com.hk) since 8 August 2016. You can access those documents by clicking "Our Reports" under the sub-section titled "Financial Reports" in "Investors Information" section on the Company's website, or browsing through HKEx website.

If you have elected to receive the corporate communications<sup>(Note)</sup> in printed form, the CLP Holdings 2016 Interim Report in your selected language(s) is/are hereby enclosed.

### 2. Amending your choice of language and means of receipt of corporate communications

- (i) If you wish to receive the Interim Report in printed form or in a language version other than your existing choice; and/or
- (ii) if, for Company's future corporate communications, you wish to change:
  - (a) your choice of language (English and/or Chinese); and/or
  - (b) means of receipt (in printed form or electronic means through our website),

please complete, sign and return the enclosed request form to the Company's Registrars, Computershare Hong Kong Investor Services Limited, by post using the provided prepaid mailing label at the bottom of the request form or via email to [cosec@clp.com.hk](mailto:cosec@clp.com.hk) or [clp.ecom@computershare.com.hk](mailto:clp.ecom@computershare.com.hk).

You may change your choice of language and means of receipt of the Company's future corporate communications, free of charge, at any time by reasonable notice in writing (not less than 7 days) to the Company or the Company's Registrars or via email ([cosec@clp.com.hk](mailto:cosec@clp.com.hk) or [clp.ecom@computershare.com.hk](mailto:clp.ecom@computershare.com.hk)), notwithstanding any wish to the contrary you have previously conveyed to the Company or the Company's Registrars.

If you choose electronic means for receiving all future corporate communications, we will notify you that the corporate communication has been made available on the Company's website by email (if you have provided an email address) or (if none provided) by post to your address as it appears in the Company's Register of Shareholders. Even if you have chosen (or are deemed to have chosen) to receive all future corporate communications by electronic means but for any reason you have difficulty in receiving or gaining access to the corporate communications, we will promptly, upon your request, send the corporate communications to you in printed form free of charge.

### 3. Second interim dividend

On 1 August 2016, the Board declared the second interim dividend for 2016 of HK\$0.57 per share payable on 15 September 2016 to Shareholders registered as at the close of business of 5 September 2016. The Register of Shareholders will be closed on 6 September 2016. Regarding share transfers, to rank for the second interim dividend, please lodge all transfers with the Company's Registrars, Computershare Hong Kong Investor Services Limited, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong for registration not later than 4:30 p.m. on Monday, 5 September 2016.

If you have any query relating to any of the above matters, please call the Company's hotline on 2678 8228 from 9 a.m. to 5 p.m. (Monday to Friday, excluding Hong Kong public holidays) or email to [cosec@clp.com.hk](mailto:cosec@clp.com.hk).

Yours faithfully,

David Simmonds  
Company Secretary

Encl.

Note: Corporate communications refer to Interim/Annual Reports, notices, documents or other shareholder publications of the Company (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).

If you want to change your current choice of language or means of receipt of CLP Holdings' corporate communications, please complete, sign and return this request form by cutting and sticking the mailing label on an envelope to CLP Holdings' Registrars, Computershare Hong Kong Investor Services Limited or via email to cosec@clp.com.hk or clp.ecom@computershare.com.hk.

## REQUEST FORM

To: Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

1. Please send me/us a printed copy of CLP Holdings 2016 Interim Report in:  
(Please "✓" the appropriate boxes.)

- English language version  
 Chinese language version

2. I/We would like to receive CLP Holdings' future corporate communications:  
(Please "✓" only **one** box.)

- by **electronic means** through CLP Holdings' website (www.clpgroup.com) instead of in printed form with an email notification to my/our email address \_\_\_\_\_ or a notification letter mailed  
(please provide one email address only)
- to my/our registered address of the publication of corporate communications on the Company's website; or
- in **printed** form in **English** only; or
- in **printed** form in **Chinese** only; or
- in **printed** form in both **English and Chinese**.

I/We have noted the following Personal Information Collection Statement and provide the information as requested.

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name(s) of Shareholder(s) in English  
(Please use BLOCK LETTERS)

\_\_\_\_\_  
Name(s) of Shareholder(s) in Chinese

\_\_\_\_\_  
Contact Telephone Number

- Notes:
1. Please complete this request form clearly. Any request form with no indicated choice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, this request form must be specified and signed by all joint holders whose names stand on the Register of Shareholders of the Company in respect of the joint holding in order to be valid.
  2. The above instruction for item 2 will apply to all future corporate communications to be sent to you until you notify otherwise by reasonable notice in writing (not less than 7 days) to the Company or the Company's Registrars.
  3. For the avoidance of doubt, we do not accept any special instructions written on this request form. Please write to us separately if you have any.
  4. Corporate communications include Interim/Annual Reports, notices, documents or other shareholder publications of CLP Holdings (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).
  5. Printed copies of the English and Chinese versions of all the Company's corporate communications which we have sent to our Shareholders in the last 12 months are available from the Company and the Company's Registrars on request. They are also available on the Company's website (www.clpgroup.com) for five years from the date of first publication.

### PERSONAL INFORMATION COLLECTION STATEMENT

Your supply of your Personal Data to CLP Holdings and/or the Company's Registrars is on a voluntary basis. "Personal Data" in this statement has the same meaning as "personal data" defined under the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO"), which may include but not limited to your name, telephone number, email address and/or your choice. Your Personal Data is collected for the purposes of verifying and recording your choice of language and means of receipt of CLP Holdings' corporate communications and the delivery of those corporate communications. Your Personal Data will not be transferred to any party outside CLP or the Company's Registrars. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be made in writing by either one of the following means:

By mail to: Personal Data Privacy Officer  
Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

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By email to: hkinfo@computershare.com.hk

You can find out more about CLP's policies on privacy and personal data protection by accessing our privacy policy statement available on the CLP website at <https://www.clpgroup.com/en/Pages/Privacy.aspx>.

### MAILING LABEL

Please cut the mailing label and stick it on an envelope  
to return this request form to us.  
**No postage is necessary if posted in Hong Kong.**

Computershare Hong Kong Investor Services Limited  
Freepost No. 37  
Hong Kong