

中電控股有限公司 CLP Holdings Limited (股份代號 Stock Code: 00002)

香港九龍紅磡海逸道8號 8 Laguna Verde Avenue, Hung Hom Kowloon, Hong Kong

電話 Tel(852) 2678 8111 傳真 Fax (852) 2760 4448 網址 Website www.clpgroup.com

28 March 2017

Dear Non-registered Shareholder^(Note 1),

1. 2016 Annual Report and 2016 Sustainability Report

CLP Holdings (the Company) 2016 Annual Report (English and Chinese versions) is now available on the "Investors Information" section on the Company's website at www.clpgroup.com and on the website of Hong Kong Exchanges and Clearing Limited (HKEX) at www.hkex.com.hk. Please click "Our Reports" under the sub-section "Financial Reports" in "Investors Information" section on the Company's website.

If you have elected to receive the corporate communications^(Note 2) in printed form, the 2016 Annual Report in your selected language(s) is/are hereby enclosed.

The 2016 Sustainability Report has been uploaded onto our website which also includes an online snapshot of 2016 Annual Report.

2. Annual General Meeting (AGM)

The Company's 19th AGM will be held at **the Grand Ballroom**, **1/F.**, **Crowne Plaza Hong Kong Kowloon East**, **3 Tong Tak Street**, **Tseung Kwan O**, **Hong Kong** on Friday, 5 May 2017 at 11:00 a.m. The Notice of AGM is attached, if printed form has been elected, or is available on the "Investors Information" section on the Company's website and on the website of HKEX.

If you would like to attend the AGM, please contact your bank, broker, custodian or nominee whom your shares are held through, asking them to register your attendance with HKSCC Nominees Limited for the AGM enabling you to attend and vote.

3. Amending your choice of language and means of receipt of corporate communications

- (i) If you wish to receive the Annual Report and Notice of AGM in printed form or in a language version other than your existing choice; and/or
- (ii) if, for the Company's future corporate communications, you wish to change:
 - (a) your choice of language (English and/or Chinese); and/or
 - (b) means of receipt (in printed form or electronic means through our website),

please complete, sign and return the enclosed request form to the Company's Registrars by post (prepaid mailing label provided in the form) or via email to cosec@clp.com.hk or clp.ecom@computershare.com.hk.

You may, at any time (with notice of not less than 7 days), change your choice of language and/or means of receipt of the Company's future corporate communications, free of charge, by writing to the Company or the Company's Registrars or email cosec@clp.com.hk or clp.ecom@computershare.com.hk. However, if for any reason you have difficulty in accessing the corporate communications, you can ask us to send you the corporate communications in printed form free of charge.

If you have any queries on the above, please call the Company's hotline on 2678 8228 from 9 a.m. to 5 p.m. (Monday to Friday, excluding Hong Kong public holidays) or email to cosec@clp.com.hk.

Yours faithfully,

David Simmonds Company Secretary

Encl.

Notes: 1. This letter is addressed to the Company's non-registered Shareholders. Non-registered Shareholder means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive corporate communications of the Company.

Corporate communications refer to Interim/Annual Reports, notices, documents or other shareholder publications of the Company (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).



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If undelivered, please return to: Computershare Hong Kong Investor Services Limited G.P.O. Box 269 Hong Kong

If you want to change your current choice of language or means of receipt of CLP Holdings' corporate communications, please complete, sign and return this request form by cutting and sticking the mailing label on an envelope to CLP Holdings' Registrars, Computershare Hong Kong Investor Services Limited or via email to cosec@clp.com.hk or clp.ecom@computershare.com.hk.

REQUEST FORM

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To:	Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong					
1.		ease send me/us a printed copy of: ease "\" the appropriate boxes.)				
		CLP Holdings 2016 Annual Report CLP Holdings Notice of Annual General Mee	in eting		English language version Chinese language version	
2.	I/We would like to receive CLP Holdings' future corporate communications: (Please "\" only one box.)					
by electronic means through CLP Holdings' website (www.clpgroup.com) instead of in printed for notification letter mailed to my/our registered address (on the Register of Shareholders); or						
		in printed form in English only; or in printed form in Chinese only; or in printed form in both English and Chinese	l.			
I/We	have	noted the following Personal Information Colle	ction Statement an	ıd provi	de the information as requested.	
Signa	ture((s):	Date:			
Name (Pleas	(s) of	f Shareholder(s) in English e BLOCK LETTERS)	Name	(s) of Sh	nareholder(s) in Chinese	
Conta	ct Te	elephone Number				
 Please complete this request form clearly. Any request form with no indicated choice, with no signature or otherwise incorrectly completed The above instruction for item 2 will apply to all future corporate communications to be sent to you until you notify otherwise by r in writing (not less than 7 days) to the Company or the Company's Registrars, or unless you have at any time ceased to have the Company. For the avoidance of doubt, we do not accept any special instructions written on this request form. Please write to us separately if you lead to company or the Corporate communications include Interim/Annual Reports, notices, documents or other shareholder publications of CLP Holding "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited 					to you until you notify otherwise by reasonable notice	
					areholder publications of CLP Holdings (including any	
 Both printed English and Chinese versions of all the Company's corporate communications which we have sent to our Shareholders are available of the Company's website (www.clpgroup.com) for five years from the date of first publication. 						
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the sar to you langua Data w Person	me m r nam ge an vill not aal Da	of your Personal Data to CLP Holdings and/or the Corneaning as "personal data" defined under the Personal ne, telephone number and/or your choice. Your Personal means of receipt of CLP Holdings' corporate commit be transferred to any party outside CLP or the Compaint in accordance with the provisions of the PDPO. Any ting by either one of the following means:	Data (Privacy) Ordinal nal Data is collected founced unications and the de ny's Registrars. You ha	nce, Cap or the pu livery of ave the ri	486 ("PDPO"), which may include but not limited urposes of verifying and recording your choice of those corporate communications. Your Personal ght to request access to and/or correction of your	
By ma		Personal Data Privacy Officer Computershare Hong Kong Investor Services Lim 17M Floor, Hopewell Centre, 183 Queen's Road E hkinfo@computershare.com.hk	ited ast, Wanchai, Hong K	ong	CLPH-28032017-1(0)[JS]	
You ca	n fin	d out more about CLP's policies on privacy and person	nal data protection by	, accessii	ng our privacy policy statement available on the	

MAILING LABEL

Please cut the mailing label and stick it on an envelope to return this request form to us.

CLP website at https://www.clpgroup.com/en/Pages/Privacy.aspx.

No postage is necessary if posted in Hong Kong.