

28 March 2018

Dear Non-registered Shareholder<sup>1</sup>,



**1. 2017 Annual Report and 2017 Sustainability Report**

CLP Holdings 2017 Annual Report (English and Chinese versions) is now available on the websites of the Company ([www.clpgroup.com](http://www.clpgroup.com)) and The Stock Exchange of Hong Kong Limited (the Stock Exchange) ([www.hkexnews.hk](http://www.hkexnews.hk)). You can access the Report and an online snapshot version on the Company's website, via these sections (in order), "Investors Information", "Financial Reports" and "Our Reports".

The Report in your selected language(s) is/are hereby enclosed, if you have elected for printed corporate communications<sup>2</sup>.

The 2017 Sustainability Report is also available on our website.

**2. Annual General Meeting (AGM)**

The Company's 20<sup>th</sup> AGM will be held at **the Grand Ballroom, 1/F., Crowne Plaza Hong Kong Kowloon East, 3 Tong Tak Street, Tseung Kwan O, Hong Kong** on Friday, 4 May 2018 at 11:00 a.m. The Notice of AGM is attached, if printed form has been elected, or is available on the "Investors Information" section on the Company's website and on the website of the Stock Exchange.

If you would like to attend the AGM, please contact your bank, broker, custodian or nominee whom your shares are held through, asking them to register your attendance with HKSCC Nominees Limited for the AGM enabling you to attend and vote.

**3. Amending your choice of language and means of receipt of corporate communications**

"Annual Report and Notice of AGM" – you can ask for any of these in printed form or in a language version other than your existing choice.

"The Company's future corporate communications" – you can ask to change<sup>3</sup> your choice of (a) language (English and/or Chinese); and/or (b) means of receipt (in printed form or by electronic means through our website).

You can make the above request(s) at any time (i) by post, please complete and return the enclosed form to the Company's Registrars (using the provided prepaid mailing label) or (ii) via email to: [cosec@clp.com.hk](mailto:cosec@clp.com.hk) or [clp.ecom@computershare.com.hk](mailto:clp.ecom@computershare.com.hk).

Should you have any difficulties in accessing the corporate communications electronically, please ask us for a printed form and we will promptly send you the corporate communications free of charge.

Please call the Company's hotline on 2678 8228 from 9 a.m. to 5 p.m. (Monday to Friday, excluding Hong Kong public holidays) or email to [cosec@clp.com.hk](mailto:cosec@clp.com.hk), if you have any queries on the above.

Yours faithfully,

David Simmonds  
Company Secretary

Encl.

- Notes:
1. This letter is addressed to the Company's Non-registered Shareholders. Non-registered Shareholder means such person or company whose CLP Holdings shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive corporate communications of the Company.
  2. Corporate communications refer to Interim/Annual Reports, Quarterly Statements, notices, documents or other shareholder publications of the Company (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on the Stock Exchange).
  3. Your change request applies to the next batch of corporate communications if we have at least 7 days written notice of your request, otherwise, it will apply to the subsequent batch of corporate communications.

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ECONOMY

If undelivered, please return to:  
Computershare Hong Kong  
Investor Services Limited  
G.P.O. Box 269 Hong Kong

*If you want to change your current choice of language or means of receipt of CLP Holdings' corporate communications, please complete, sign and return this form by cutting and sticking the mailing label on an envelope to CLP Holdings' Registrars, Computershare Hong Kong Investor Services Limited or via email to cosec@clp.com.hk or clp.ecom@computershare.com.hk.*

## REQUEST FORM

To: Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

1. Please send me/us a printed copy of:  
(Please "✓" the appropriate boxes.)

- |  |                          |   |
|--|--------------------------|---|
| <input type="checkbox"/> CLP Holdings 2017 Annual Report               | in                       | <input type="checkbox"/> English language version |
| <input type="checkbox"/> CLP Holdings Notice of Annual General Meeting | <input type="checkbox"/> | <input type="checkbox"/> Chinese language version |

2. I/We would like to receive CLP Holdings' **future corporate communications**:  
(Please "✓" only **one** box.)

- by **electronic means** only through CLP Holdings' website (www.clpgroup.com) with a notification letter mailed to my/our registered address; or
- in **printed** form in **English** only; or
- in **printed** form in **Chinese** only; or
- in **printed** form in both **English and Chinese**.

I/We have noted the following Personal Information Collection Statement and provide the information as requested.

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name(s) of Shareholder(s) in English  
(Please use **BLOCK LETTERS**)

\_\_\_\_\_  
Name(s) of Shareholder(s) in Chinese

\_\_\_\_\_  
Contact Telephone Number

- Notes:
1. Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void.
  2. The above instructions for item 2 will apply to all future corporate communications to be sent to you until you vary this by giving notice in writing (not less than 7 days) to the Company or the Company's Registrars, or unless you have at any time ceased to have shareholdings in the Company.
  3. For the avoidance of doubt, we do not accept any special instructions written on this form. Please write to us separately if you have any.
  4. Corporate communications refer to Interim/Annual Reports, Quarterly Statements, notices, documents or other shareholder publications of CLP Holdings (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).
  5. Printed copies of the English and Chinese versions of all the Company's corporate communications which we have sent to our Shareholders are available on the Company's website (www.clpgroup.com) for 5 years from the date of first publication.

### PERSONAL INFORMATION COLLECTION STATEMENT

Your supply of your Personal Data to CLP Holdings and/or the Company's Registrars is on a voluntary basis. "Personal Data" in this statement has the same meaning as "personal data" defined under the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO"), which may include but not limited to your name, telephone number and/or your choice. Your Personal Data is collected for the purposes of verifying and recording your choice of language and means of receipt of CLP Holdings' corporate communications and the delivery of those corporate communications. Your Personal Data will not be transferred to any party outside CLP or the Company's Registrars. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be made in writing by either one of the following means:

By mail to: Personal Data Privacy Officer  
Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

By email to: [hkinfo@computershare.com.hk](mailto:hkinfo@computershare.com.hk)

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You can find out more about CLP's policies on privacy and personal data protection by accessing our privacy policy statement available on the CLP website at <https://www.clpgroup.com/en/Pages/Privacy.aspx>.

### MAILING LABEL

*Please cut the mailing label and stick it on an envelope to return this request form to us.  
**No postage is necessary if posted in Hong Kong.***

Computershare Hong Kong Investor Services Limited  
Freepost No. 37  
Hong Kong

