

28 March 2018

Dear Shareholder,



**1. 2017 Annual Report and 2017 Sustainability Report**

The English and Chinese versions of CLP Holdings 2017 Annual Report are hereby enclosed.

You can access the Report and an online snapshot version on the Company's website ([www.clpgroup.com](http://www.clpgroup.com)), via these sections (in order), "Investors Information", "Financial Reports" and "Our Reports". In addition, the Report can be accessed from the website of The Stock Exchange of Hong Kong Limited ([www.hkexnews.hk](http://www.hkexnews.hk)).

The 2017 Sustainability Report is also available on our website.

**2. Annual General Meeting (AGM)**

The Company's 20<sup>th</sup> AGM will be held at **the Grand Ballroom, 1/F., Crowne Plaza Hong Kong Kowloon East, 3 Tong Tak Street, Tseung Kwan O, Hong Kong** on Friday, 4 May 2018 at 11:00 a.m. The Notice of AGM and Proxy Form are attached.

**3. Choice of language and means of receipt for future corporate communications<sup>1</sup>**

"The Company's future corporate communications" – you can choose to receive these (a) by electronic means through the Company's website or (b) in printed form, in English and/or Chinese version(s).

To make your choice, (i) by post, please complete and return the enclosed form to the Company's Registrars (using the provided prepaid mailing label) or (ii) via email to: [cosec@clp.com.hk](mailto:cosec@clp.com.hk) or [clp.ecom@computershare.com.hk](mailto:clp.ecom@computershare.com.hk).

**If we do not receive your completed form or your objection to the use of electronic means on or before 27 April 2018, we will send or supply to you all future corporate communications by electronic means only through our website.**

Once you have chosen (or deemed to have chosen) the electronic means option, we will notify you that the corporate communication has been made available on the Company's website by email or, if none provided, by post to your registered address.

Should you have any difficulties in accessing the corporate communications electronically, please ask us for a printed form and we will promptly send you the corporate communications free of charge.

You may, at any time, change<sup>2</sup> your choice of language (English and/or Chinese) and/or means of receipt (in printed form or by electronic means) of the Company's future corporate communications, free of charge, by writing to the Company or the Company's Registrars or email to [cosec@clp.com.hk](mailto:cosec@clp.com.hk) or [clp.ecom@computershare.com.hk](mailto:clp.ecom@computershare.com.hk).

Please call the Company's hotline on 2678 8228 from 9 a.m. to 5 p.m. (Monday to Friday, excluding Hong Kong public holidays) or email to [cosec@clp.com.hk](mailto:cosec@clp.com.hk), if you have any queries on the above.

Yours faithfully,

David Simmonds  
Company Secretary

Encl.

Notes: 1. Corporate communications refer to Interim/Annual Reports, Quarterly Statements, notices, documents or other shareholder publications of the Company (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).

2. Your change request applies to the next batch of corporate communications if we have at least 7 days written notice of your request, otherwise, it will apply to the subsequent batch of corporate communications.



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ECONOMY

If undelivered, please return to:  
Computershare Hong Kong  
Investor Services Limited  
G.P.O. Box 269 Hong Kong

Please complete, sign and return this form by cutting and sticking the mailing label on an envelope to CLP Holdings' Registrars, Computershare Hong Kong Investor Services Limited or via email to [cosec@clp.com.hk](mailto:cosec@clp.com.hk) or [clp.ecom@computershare.com.hk](mailto:clp.ecom@computershare.com.hk).

## REPLY FORM

To: Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

I/We would like to receive CLP Holdings' **future corporate communications**:  
(Please "✓" only **one** box.)

- by **electronic means** only through CLP Holdings' website ([www.clpgroup.com](http://www.clpgroup.com)) with a notification sent to me/us by email to \_\_\_\_\_ or by post to my/our registered address  
*(only one email address is required)*
- (on the Register of Shareholders) of the publication of corporate communications on the Company's website; or
- in **printed** form in **English** only; or
- in **printed** form in **Chinese** only; or
- in **printed** form in both **English and Chinese**.

I/We have noted the following Personal Information Collection Statement and provide the information as requested.

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name(s) of Shareholder(s) in English  
(Please use BLOCK LETTERS)

\_\_\_\_\_  
Name(s) of Shareholder(s) in Chinese

\_\_\_\_\_  
Contact Telephone Number

- Notes:
- Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, this form must be specified and signed by all joint holders whose names stand on the Register of Shareholders of the Company in respect of the joint holding in order to be valid.
  - If the Company does not receive this form from you or does not receive from you a response indicating the objection on or before 27 April 2018, you are deemed to have consented to receive all our future corporate communications on the Company's website. All future corporate communications will be made in the manner specified in the Company's letter dated 28 March 2018 and we will send you a letter by post notifying you of the publication of the corporate communications on the Company's website.
  - The above instructions will apply to all future corporate communications to be sent to you until you vary this by giving notice in writing (not less than 7 days) to the Company or the Company's Registrars.
  - For the avoidance of doubt, we do not accept any special instructions written on this form. Please write to us separately if you have any.
  - Corporate communications refer to Interim/Annual Reports, Quarterly Statements, notices, documents or other shareholder publications of CLP Holdings (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).
  - Printed copies of the English and Chinese versions of all future corporate communications will be available from the Company and the Company's Registrars on request. They will also be available on the Company's website ([www.clpgroup.com](http://www.clpgroup.com)) for 5 years from the date of first publication.

### PERSONAL INFORMATION COLLECTION STATEMENT

Your supply of your Personal Data to CLP Holdings and/or the Company's Registrars is on a voluntary basis. "Personal Data" in this statement has the same meaning as "personal data" defined under the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO"), which may include but not limited to your name, telephone number, email address and/or your choice. Your Personal Data is collected for the purposes of verifying and recording your choice of language and means of receipt of CLP Holdings' corporate communications and the delivery of those corporate communications. Your Personal Data will not be transferred to any party outside CLP or the Company's Registrars. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be made in writing by either one of the following means:

By mail to: Personal Data Privacy Officer  
Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

By email to: [hkinfo@computershare.com.hk](mailto:hkinfo@computershare.com.hk)

CLPH-28032018-1(7)[JS]

You can find out more about CLP's policies on privacy and personal data protection by accessing our privacy policy statement available on the CLP website at <https://www.clpgroup.com/en/Pages/Privacy.aspx>.

### MAILING LABEL

Please cut the mailing label and stick it on an envelope to return this reply form to us.

**No postage is necessary if posted in Hong Kong.**

Computershare Hong Kong Investor Services Limited  
Freepost No. 37  
Hong Kong