

中電控股有限公司 CLP Holdings Limited (股份代號 Stock Code: 00002)

香港九龍紅磡海逸道8號 8 Laguna Verde Avenue, Hung Hom Kowloon, Hong Kong

電話 Tel (852)26788111 傳真 Fax (852)27604448 網址 Website www.clpgroup.com



27 March 2019

Dear Shareholder,

#### 1. 2018 Annual Report and 2018 Sustainability Report

CLP Holdings 2018 Annual Report (English and Chinese versions) is now available on the websites of the Company (www.clpgroup.com) and The Stock Exchange of Hong Kong Limited (the Stock Exchange) (www.hkexnews.hk). You can access the Report and an online snapshot version on the Company's website, via these sections (in order), "Investors Information", "Financial Reports" and "Our Reports".

The Report in your selected language(s) is/are hereby enclosed, if you have elected for printed corporate communications<sup>1</sup>.

The 2018 Sustainability Review is available on the websites of the Stock Exchange and the Company. The full 2018 Sustainability Report is also available on our website.

#### 2. Annual General Meeting (AGM)

The Company's 21<sup>st</sup> AGM will be held at **the Grand Ballroom, Level 2, Kerry Hotel, Hong Kong, 38 Hung Luen Road, Hung Hom Bay, Kowloon, Hong Kong** on Monday, 6 May 2019 at 11:00 a.m. The Notice of AGM and Proxy Form are attached, if printed form has been elected, or are available on the "Investors Information" section on the Company's website and on the website of the Stock Exchange.

## New! Online Attendance at our AGM

This year, in addition to the traditional physical attendance at our AGM, you have the option of attending our AGM online.

If you choose to attend the AGM online, you will be able to view a live webcast of the AGM, cast your vote on the resolutions in real time and submit online questions to us. From 10:00 a.m. on 6 May 2019, you can log in to the AGM online platform by visiting https://web.lumiagm.com or download the APP: Lumi AGM and enter the following:

• Meeting ID: 117-261-979

Username: Please refer to the number printed under the barcode on the enclosed Request Form and do record this.

For Corporate holders who wish to attend the AGM online, please call the Company's Registrar's hotline at 2862 8555 for arrangement.

Documents required to be made available at the AGM can be accessed from our website (www.clpgroup.com).

### 3. Amending your choice of language and means of receipt of corporate communications

"Annual Report, Notice of AGM and Proxy Form" – you can ask for any of these in printed form or in a language version other than your existing choice.

"The Company's future corporate communications" – you can ask to change<sup>2</sup> your choice of (a) language (English and/or Chinese); and/or (b) means of receipt (in printed form or by electronic means through our website).

You can make the above request(s) at any time, free of charge, (i) by post, please complete and return the enclosed form to the Company's Registrars (using the prepaid mailing label) or (ii) via email to: cosec@clp.com.hk or clp.ecom@computershare.com.hk.

Should you have any difficulties in accessing the corporate communications electronically, please ask us for a printed form and we will promptly send you the corporate communications free of charge.

If you choose the electronic means for receiving all future corporate communications, we will notify you that the corporate communication has been made available on the Company's website by email or, if none provided, by post to your registered address.

Please call the Company's hotline on 2678 8228 from 9 a.m. to 5 p.m. (Monday to Friday, excluding Hong Kong public holidays) or email to cosec@clp.com.hk, if you have any queries on the above.

Yours faithfully,

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David Simmonds Company Secretary

Encl.

- Notes: 1. Corporate communications refer to Interim/Annual Reports, Quarterly Statements, notices, documents or other shareholder publications of the Company (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on the Stock Exchange).
  - 2. Your change request applies to the next batch of corporate communications if we have at least 7 days written notice of your request, otherwise, it will apply to the subsequent batch of corporate communications.



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# **ECONOMY**

If undelivered, please return to: Computershare Hong Kong Investor Services Limited G.P.O. Box 269 Hong Kong

	ple (	If you want to change your current choice of language or means of receipt of CLP Holdings' corporate communications, ase complete, sign and return this form by cutting and sticking the mailing label (refer to below) on an envelope to CLP Holdings' Registrars, Computershare Hong Kong Investor Services Limited or via email to cosec@clp.com.hk or clp.ecom@computershare.com.hk.	
		REQUEST FORM	
To:	Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong		
1.	Pl€ ( <i>Pl</i> € □ □	ease send me/us a printed copy of: ease "✓" the appropriate boxes.) CLP Holdings 2018 Annual Report in English language version CLP Holdings Notice of Annual General Meeting CLP Holdings Proxy Form	
2.		Ve would like to receive CLP Holdings' <b>future corporate communications</b> : ease "✓" only <b>one</b> box.) by <b>electronic means</b> only through CLP Holdings' website (www.clpgroup.com) with a notification sent to me/us by email to or by post to my/our registered address (only one email address is required) (on the Register of Shareholders) of the publication of corporate communications on the Company's website; or in <b>printed</b> form in <b>English</b> only; or in <b>printed</b> form in <b>Chinese</b> only; or in <b>printed</b> form in both <b>English and Chinese</b> .	
I/We h	nave	noted the following Personal Information Collection Statement and provide the information as requested.	
Signat	ure(	s): Date:	
(Please	use	Shareholder(s) in English Name(s) of Shareholder(s) in Chinese   BLOCK LETTERS) Image: Constraint of the second	
		Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void.	
NOLES.	1.	If your shares are held in joint names, this form must be specified and signed by all joint holders whose names stand on the Register of Shareholders of the Company in respect of the joint holding in order to be valid.	
	З.	The above instructions for item 2 will apply to all future corporate communications to be sent to you until you vary this by giving notice in writing (not less than 7 days) to the Company or the Company's Registrars. For the avoidance of doubt, we do not accept any special instructions written on this form. Please write to us separately if you have any. Corporate communications refer to Interim/Annual Reports, Quarterly Statements, notices, documents or other shareholder publications of CLP Holdings (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).	
	5.	Printed copies of the English and Chinese versions of all the Company's corporate communications which we have sent to our Shareholders in the last 12 months are available from the Company and the Company's Registrars on request. They are also available on the Company's website (www.clpgroup.com) for 5 years from the date of first publication.	
		PERSONAL INFORMATION COLLECTION STATEMENT	
the sar to your your ch Your P adminis operati to do s have th the PD	ne m noice erso strat on o o by ne rig PO. a	of your Personal Data to CLP Holdings and/or the Company's Registrars is on a voluntary basis. "Personal Data" in this statement has eaning as "personal data" defined under the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO"), which may include but not limited ne, telephone number, email address and/or your choice. Your Personal Data is collected for the purposes of verifying and recording of language and means of receipt of CLP Holdings' corporate communications and the delivery of those corporate communications. nal Data will be transferred to the Company's Registrars' agents, contractors or third-party service providers who/which offer ive, telecommunications, computer, payment or other data processing services to the Company's Registrars in connection with the f their business for the above purposes. CLP Holdings and/or the Company's Registrars will disclose the Personal Data when required law and may also disclose such Personal Data in response to requests from law enforcement agencies or regulatory authorities. You ght to request access to, the correction and/or erasure of, your Personal Data in accordance with, where applicable, the provisions of and any other data protection law as applicable. Any such request for access to, correction and/or erasure of your Personal Data, as idrawal of consent, where applicable, should be made in writing by either one of the following means:	

- Personal Data Privacy Officer Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

By email to: hkinfo@computershare.com.hk

You can find out more about CLP's policies on privacy and personal data protection by accessing our privacy policy statement available on the CLP website at https://www.clpgroup.com/en/Pages/Privacy.aspx. -----

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# MAILING LABEL

By mail to:

Please cut the mailing label and stick it on an envelope to return this request form to us. No postage is necessary if posted in Hong Kong.

Computershare Hong Kong Investor Services Limited Freepost No. 37 Hong Kong

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