

26 March 2025

Dear Shareholder,

**1. 2024 Annual Report and 2024 Sustainability Report**

The English and Chinese versions of CLP Holdings (CLP) 2024 Annual Report are now available on (a) our website ([www.clpgroup.com](http://www.clpgroup.com)) under "Financial Reports" in the "Investor Relations" section; and (b) the website of The Stock Exchange of Hong Kong Limited (the Stock Exchange) ([www.hkexnews.hk](http://www.hkexnews.hk)). Our 2024 Sustainability Report is also available on our website in the "Sustainability" section. The Annual Report in your selected language(s) is/are enclosed if you have previously selected for Corporate Communications<sup>1</sup> in printed form.

**2. Annual General Meeting (AGM)**

The Company's 27<sup>th</sup> AGM will be held at **the Grand Ballroom, 1/F., Crowne Plaza Hong Kong Kowloon East, 3 Tong Tak Street, Tseung Kwan O, Hong Kong** (AGM Venue) on Friday, 9 May 2025, at 11:00 a.m. The Notice of AGM and Proxy Form are now available on CLP and the Stock Exchange websites. All our AGM-related materials are on CLP website under "General Meetings" in the "Investor Relations" section. The Notice of AGM and Proxy Form are enclosed if you have previously selected for printed form.

The 2025 AGM will be held in a hybrid format. You can choose to attend the AGM at the AGM Venue or participate online.

**ONLINE AGM ATTENDANCE** – For corporate holders who wish to attend the Online AGM, please call the Company's Registrars, Computershare Hong Kong Investor Services Limited on (852) 2862 8555.

If you attend the AGM online, you can view a live webcast of the AGM, pose questions and cast your vote in near real-time through the online platform. You can log in to the AGM Online Platform from 10:00 a.m. on 9 May 2025 via <https://meetings.computershare.com/CLP2025AGM> or by scanning the QR Code.

Please record the following **login details printed under the barcode on the enclosed Request Form (Chinese version)**:

- Shareholder No. : begin with the uppercase letter "C" followed by a 10-digit number  
 (example: C0000000110)
- PIN : a 5-digit number (example: 12345)

To join  
 Online AGM



To submit  
 Proxy



**YOU CAN NOW SUBMIT YOUR PROXY ONLINE** via <https://www.eproxyappointment.com/CLPH> or by scanning the QR Code using your Online AGM login details (an additional option to submitting the Proxy Form by post or by email).

**3. Arrangement for means of receipt of Corporate Communications**

There are two ways in which we disseminate our Corporate Communications (in English and/or Chinese): (i) in Electronic Form, i.e. electronic means through the websites of CLP and the Stock Exchange, or (ii) in Printed Form.

**You can now provide an email address for our future Corporate Communications in Electronic Form.** You will be notified by email whenever a Corporate Communication has been made available on CLP website. Please provide an email address by (a) scanning the QR Code on the enclosed Request Form (Chinese version) and send the automatically generated email or (b) returning the completed and signed Request Form to the Company's Registrars using the prepaid mailing label or by email to [clp.ecom@computershare.com.hk](mailto:clp.ecom@computershare.com.hk). If the email address is not valid or functional or you do not provide an email address at all, we will notify you by post to your registered address.

**If you have previously made a valid request for Corporate Communications in Printed Form and wish to continue to receive it,** you have to complete and sign the enclosed Request Form and return it to the Company's Registrars. Your request will remain until (a) CLP publishes its next annual report the following year or (b) the instructions have been revoked or superseded.

**Deemed selection of Electronic Form – If we do not receive your duly completed and signed Request Form opting for the Printed Form by 24 April 2025, you will be deemed to have selected to accept the Electronic Form.**

You may at any time (free of charge), (a) change your choice<sup>2</sup> of language and/or means of receipt of our Corporate Communications, or (b) if you encounter difficulties in accessing the Corporate Communications electronically, you can request for the Printed Form.

The above arrangements on Corporate Communications exclude Actionable Corporate Communications<sup>3</sup> which will be sent individually in Printed Form by post to shareholders' registered address.

Please call CLP on (852) 2678 8228 from 9:00 a.m. to 5:00 p.m. (Monday to Friday, excluding Hong Kong public holidays) or email to [cosec@clp.com.hk](mailto:cosec@clp.com.hk) if you have any queries on the above.

Yours faithfully,  
 Michael Ling  
 Joint Company Secretary

Encl.

- Notes:
- 1 **Corporate Communications** refer to Interim/Annual Reports, Quarterly Statements, notice(s) of meeting, proxy form(s) or other shareholder publications of CLP (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on the Stock Exchange (Listing Rules)).
  - 2 To make a **change request**, please complete and return the Request Form (available on CLP website under "Shareholder Services" in the "Investor Relations" section) by posting it to 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to [clp.ecom@computershare.com.hk](mailto:clp.ecom@computershare.com.hk). Your change request applies to the next batch of Corporate Communications if we have at least 7 days written notice of your request, otherwise, it will apply to the subsequent batch of Corporate Communications.
  - 3 **Actionable Corporate Communications** refer to any corporate communications that seek instructions from shareholders on how they wish to exercise their rights or make an election (as defined in the Listing Rules).

## REQUEST FORM

**To: Computershare Hong Kong Investor Services Limited**  
**17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong**  
**(or by email to [clp.ecom@computershare.com.hk](mailto:clp.ecom@computershare.com.hk))**

**A. I/we would like to receive future Corporate Communications<sup>1</sup> in Electronic Form with an email notification\* sent to my/our email address provided by Option 1 or Option 2 below:**

(Please CHOOSE ONE option to provide your email address)

<b>Option 1 (Please sign and return this Form)</b>	
Please complete the below (in UPPERCASE):	
Name(s) of Shareholder(s)	
_____ (English)	_____ (Chinese)
Email address _____	

<b>Option 2 (No need to return this Form)</b>	
Please scan this QR code and send the automatically generated email to provide your email address.	<b>Turn over for the QR code.</b>

\* The email is for us to notify you when a Corporate Communication is available on CLP website. If the email address is not valid or functional or you do not provide an email address at all, you will be notified by post to your registered address.

If you provide more than one email address, only the latest email address provided will be registered.

**B. I/we would like to receive future Corporate Communications in Printed Form in the language(s) indicated below:**

(Please "✓" the appropriate box(es))

English **and/or**  Chinese (Your request will remain valid until (a) CLP publishes its next annual report the following year or (b) the instructions have been revoked or superseded.)

Name(s) of Shareholder(s)

\_\_\_\_\_ (English) (in UPPERCASE)      \_\_\_\_\_ (Chinese)

**Signature(s)<sup>2</sup>** \_\_\_\_\_ **Contact number** \_\_\_\_\_ **Date** \_\_\_\_\_

Notes:

- 1 **Corporate Communications** refer to Interim/Annual Reports, Quarterly Statements, notice(s) of meeting, proxy form(s) or other shareholder publications of CLP (including any "corporate communication" as defined in the Listing Rules).
- 2 **If your shares are held in joint names, this Form must be specified and signed by all joint holders whose names stand on the Register of Shareholders of the Company in respect of the joint holding in order to be valid. Any Form with no indicated choice and/or signature, or otherwise incorrectly completed, will be void.**
- 3 Your **change request** applies to the next batch of Corporate Communications if we have at least 7 days written notice of your request, otherwise, it will apply to the subsequent batch of Corporate Communications.
- 4 For the avoidance of doubt, the Company does not accept any other instructions given on this Form.

### PERSONAL INFORMATION COLLECTION STATEMENT

Your supply of your Personal Data to CLP and/or the Company's Registrars is on a voluntary basis. "Personal Data" in this statement has the same meaning as "personal data" defined under the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO"), which may include but not limited to your name, telephone number, email address and/or your choice. Your Personal Data is collected for the purposes of verifying and recording your choice of language and means of receipt of CLP's corporate communications and the delivery of those corporate communications. Your Personal Data will be transferred to the Company's Registrars' agents, contractors or third-party service providers who/which offer administrative or telecommunications services to the Company's Registrars in connection with the operation of their business for the above purposes. CLP and/or the Company's Registrars will disclose the Personal Data when required to do so by law and may also disclose such Personal Data in response to requests from law enforcement agencies or regulatory authorities. You have the right to request access to, the correction and/or erasure of, your Personal Data in accordance with, where applicable, the provisions of the PDPO, and any other data protection law as applicable. Any such request for access to, correction and/or erasure of your Personal Data, as well as withdrawal of consent, where applicable, should be made in writing by either one of the following means:

By mail to: Hong Kong Privacy Officer  
 Computershare Hong Kong Investor Services Limited  
 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

By email to: [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)

You can find out more about CLP's policies on privacy and personal data protection by accessing our privacy policy statement available on CLP website at <https://www.clpgroup.com/en/pages/privacy.html>.

Please cut the mailing label and stick it on an envelope to return this form to us.  
**No postage is necessary if posted in Hong Kong.**

Computershare Hong Kong Investor Services Limited  
 Freepost No. 37  
 Hong Kong

