

26 March 2025

Dear Non-registered Shareholder<sup>1</sup>,

### 1. 2024 Annual Report and 2024 Sustainability Report

The English and Chinese versions of CLP Holdings (CLP) 2024 Annual Report are now available on (a) our website (www.clpgroup.com) under "Financial Reports" in the "Investor Relations" section; and (b) the website of The Stock Exchange of Hong Kong Limited (the Stock Exchange) (www.hkexnews.hk). Our 2024 Sustainability Report is also available on our website in the "Sustainability" section. The Annual Report in your selected language(s) is/are enclosed if you have previously selected for Corporate Communications<sup>2</sup> in printed form.

### 2. Annual General Meeting (AGM)

The Company's 27<sup>th</sup> AGM will be held at **the Grand Ballroom, 1/F., Crowne Plaza Hong Kong Kowloon East, 3 Tong Tak Street, Tseung Kwan O, Hong Kong** (AGM Venue) on Friday, 9 May 2025, at 11:00 a.m. The Notice of AGM is now available on CLP and the Stock Exchange websites. All our AGM-related materials are on CLP website under "General Meetings" in the "Investor Relations" section. The Notice of AGM is enclosed if you have previously selected for printed form.

The 2025 AGM will be held in a hybrid format. You can choose to attend the AGM at the AGM Venue or participate online.

**As a Non-registered shareholder, whether you wish to attend the AGM at the AGM Venue or participate online, please instruct your Intermediary(ies)<sup>3</sup> to appoint you as proxy or corporate representative to attend.**

**ONLINE AGM ATTENDANCE** – For enquiries, please call the Company's Registrars, Computershare Hong Kong Investor Services Limited on (852) 2862 8555.

If you attend the AGM online, you can view a live webcast of the AGM, pose questions and cast your vote in near real-time through the online platform.

When you instruct your Intermediary(ies)<sup>3</sup> to appoint you as proxy or corporate representative to attend the AGM online, you will be asked to provide your email address. The Online AGM login details will be emailed to you by the Company's Registrars.

### 3. Arrangement for means of receipt of Corporate Communications

There are two ways in which we disseminate our Corporate Communications (in English and/or Chinese): (i) in Electronic Form, i.e. electronic means through the websites of CLP and the Stock Exchange, or (ii) in Printed Form.

For those who have chosen to receive our Corporate Communications in Electronic Form, you will continue to be notified of the publication of Corporate Communications on CLP website in the selected manner (until you submit a change request<sup>4</sup>).

**Notifications for Electronic Form** – we recommend that you liaise with your Intermediary(ies)<sup>3</sup> and provide them with your email address for notification purposes, if none is provided, you will be notified by post.

**If you wish to receive or continue to receive our Corporate Communications in Printed Form**, please complete and sign the enclosed Request Form and return it to the Company's Registrars using the prepaid mailing label or by email to clp.ecom@computershare.com.hk. If you do not take any action, we will disseminate our Corporate Communications to you in Electronic Form with a notification by email or by post (if no email address is provided).

You may at any time (free of charge), (a) change your choice<sup>4</sup> of language and/or means of receipt of our Corporate Communications, or (b) if you encounter difficulties in accessing the Corporate Communications electronically, you can request for the Printed Form. You can do so by completing and returning the Request Form (available on CLP website under "Shareholder Services" in the "Investor Relations" section) by posting it to 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to clp.ecom@computershare.com.hk.

Please call CLP on (852) 2678 8228 from 9:00 a.m. to 5:00 p.m. (Monday to Friday, excluding Hong Kong public holidays) or email to cosec@clp.com.hk if you have any queries on the above.

Yours faithfully,  
Michael Ling  
Joint Company Secretary

Encl.

- Notes: 1 This letter is addressed to CLP's **Non-registered shareholders**. Non-registered shareholder means such person or company whose CLP shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications.
- 2 **Corporate Communications** refer to Interim/Annual Reports, Quarterly Statements, notice(s) of meeting, proxy form(s) or other shareholder publications of CLP (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on the Stock Exchange).
- 3 **Intermediary(ies)** refer(s) to the bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your CLP shares are held.
- 4 **Your change request** applies to the next batch of Corporate Communications if we have at least 7 days written notice of your request, otherwise, it will apply to the subsequent batch of Corporate Communications.

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## REQUEST FORM

To: **Computershare Hong Kong Investor Services Limited**  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong  
(or by email to [clp.ecom@computershare.com.hk](mailto:clp.ecom@computershare.com.hk))

I/we would like to receive future Corporate Communications in Printed Form in the language(s) indicated below:

(Please "✓" the appropriate box(es))

English **and/or**  Chinese

(Your request for Printed Form will remain valid until the instructions have been revoked or superseded.)

Name(s) of Shareholder(s)

\_\_\_\_\_ (English) (in UPPERCASE)

\_\_\_\_\_ (Chinese)

Signature(s) \_\_\_\_\_ Contact number \_\_\_\_\_ Date \_\_\_\_\_

Notes:

- 1 **Corporate Communications** refer to Interim/Annual Reports, Quarterly Statements, notice(s) of meeting, proxy form(s) or other shareholder publications of CLP (including any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).
- 2 Any Form with no indicated choice and/or signature, or otherwise incorrectly completed, will be void.
- 3 Your **change request** applies to the next batch of Corporate Communications if we have at least 7 days written notice of your request, otherwise, it will apply to the subsequent batch of Corporate Communications.
- 4 For the avoidance of doubt, the Company does not accept any other instructions given on this Form.

### PERSONAL INFORMATION COLLECTION STATEMENT

Your supply of your Personal Data to CLP and/or the Company's Registrars is on a voluntary basis. "Personal Data" in this statement has the same meaning as "personal data" defined under the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO"), which may include but not limited to your name, telephone number and/or your choice. Your Personal Data is collected for the purposes of verifying and recording your choice of language and means of receipt of CLP's corporate communications and the delivery of those corporate communications. Your Personal Data will be transferred to the Company's Registrars' agents, contractors or third-party service providers who/which offer administrative or telecommunications services to the Company's Registrars in connection with the operation of their business for the above purposes. CLP and/or the Company's Registrars will disclose the Personal Data when required to do so by law and may also disclose such Personal Data in response to requests from law enforcement agencies or regulatory authorities. You have the right to request access to, the correction and/or erasure of, your Personal Data in accordance with, where applicable, the provisions of the PDPO, and any other data protection law as applicable. Any such request for access to, correction and/or erasure of your Personal Data, as well as withdrawal of consent, where applicable, should be made in writing by either one of the following means:

By mail to: Hong Kong Privacy Officer  
Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

By email to: [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)

You can find out more about CLP's policies on privacy and personal data protection by accessing our privacy policy statement available on CLP website at <https://www.clpgroup.com/en/pages/privacy.html>.

Please cut the mailing label and stick it on  
an envelope to return this form to us.  
**No postage is necessary if posted in Hong Kong.**

Computershare Hong Kong Investor Services Limited  
Freepost No. 37  
Hong Kong